



Loaned Representative Alumni Association



To Whom It May Concern:

October 5, 2009

It is with great pleasure that I take this opportunity to provide a Letter of Reference with respect to the working relationship that our organization has enjoyed with City Core Catering.

As the current Vice President of the United Way Alumni Association and past President for three previous years our group has enjoyed the quality of product and service provided by Mr. Gary Hovey. Over more than six years he has always found a way to provide us with a menu that fits within our budget, at times on very short notice. We host 3 to 4 events over a 4 month period where a variety of hot and cold appetizers are served. Delivery has always been on time and as promised.

Once each year we host a silent auction advertised as a Black and White event where food is served over a longer period of time. On this occasion City Core Catering has always supplied staff to ensure food presentation is maintained. As required they will also tidy up behind individuals.

Once again this year we have already hosted one event where City Core Catering has provided a menu to suit our needs.

We cherish our working relationship with the company and look forward to continuing our business with them.

Sincerely yours,

Richard Kimoto – Vice President
2008 Loaned Representative Alumni